How to Update License Files

Objectives:

• Update license files.

Steps:

To update the License Files, you must follow the steps below:

1. Go to System Settings-> System Maintenance-> License.

🔀 System Maintenance		
License		

- 2. On the License page, you will find different sections. Every section belongs to a module in Lexzur. Every module has its corresponding License file.
- 3. Inside every section, when expanded it will show data about the Client Name, Number of Users, and the Support Agreement Expiry date.

Settings / License / Backup Latabase		
Installed Licenses		
·▼ App4Legal		
Pini: Class: Support Agreement Daily: Number of Solution Experts: Choose File Not file chosen Update Learnse	Cloud L Enterprise applegal 10 (9 active) 2023-12-31 0	
Appd.agil for Outlook Google Connect		
App4Legal Client Portal App4Legal Contra		
Appliegal Advisor Portal Appliegal Advisor Portal Appliegal for MS Teams		

- 4. The information displayed should meet the correct information of the Client as shown in the picture above.
- To begin the update procedure, click Browse and choose the corresponding License File. For example for the Lexzur module, use the License file that corresponds to Lexzur (App4Legal.isl).
- 6. The same procedure should be done for the Outlook and Client Portal following the same steps using their corresponding license files (Outlook.isl and Customerportal.isl).
- 7. Once the correct file is chosen, click "Update License".
- 8. The information displayed will be updated as per the License files.

For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!