


# How to Hide Contract Pages

## Objectives:

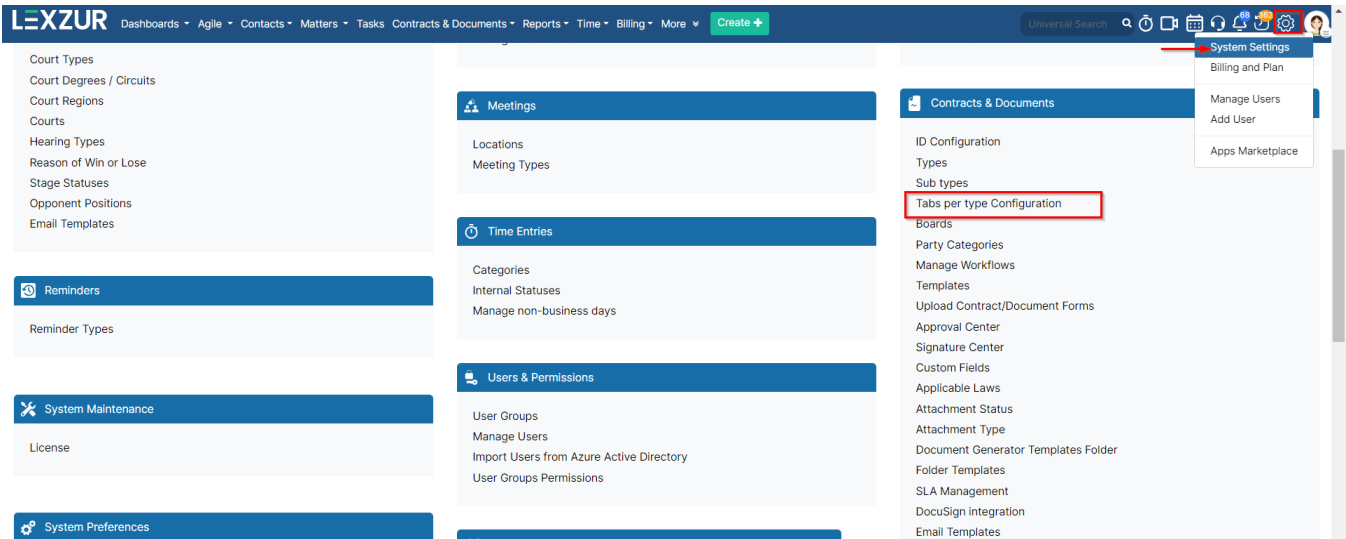
- Customize contract tabs appearance based on types

## Steps:

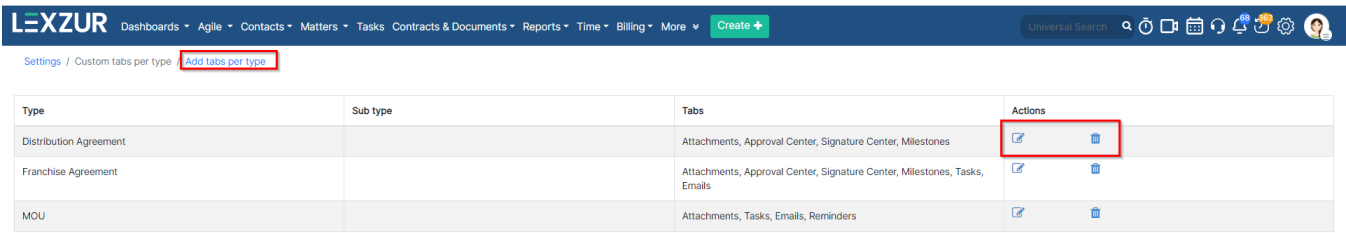
Admin users now have the ability to customize the appearance of the Contracts tab. A new settings page called "Tabs per Type Configuration" has been introduced, allowing users to select which tabs they wish to display in contracts based on the chosen type.

 This functionality will extend to the contract pages within the client portal.

To access this functionality, navigate to the **System Settings -> Contracts & Documents** section. Click on **"Tabs per Type Configuration."**



Next, click on **"Add Tabs per Type,"** where you can specify, based on the contract type and subtype if necessary, the tabs you wish to showcase on your contract pages.



Choose from existing tabs such as Attachments, Approval Center, Signature Centers, Tasks, and more.

### Configure Tabs

Type \*

Distribution Agreement

Sub type

None

Tabs \*

☐ Select All

<input checked="" type="checkbox"/> Attachments	<input checked="" type="checkbox"/> Approval Center	<input checked="" type="checkbox"/> Signature Center
<input checked="" type="checkbox"/> Milestones	<input type="checkbox"/> Tasks	<input type="checkbox"/> Emails
<input type="checkbox"/> Time Entries	<input type="checkbox"/> Expenses	<input type="checkbox"/> Reminders
<input type="checkbox"/> Matters	<input type="checkbox"/> Related Contracts/Documents	<input type="checkbox"/> Settings

Save Cancel

These selections will be implemented differently across contracts depending on their type.

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DIA-12 - Branding Company and Alvah Scott Agr. 🔒

Approved Closed Executed More ▾ Active 🔴

- Details
- Attachments
- Approval Center
- Signature Center
- Milestones

#### Details

Type: Distribution Agreement

Workflow Status: **Filing & Drafting** (System Workflow (default))

Priority: Low

Value: 1,500.00

Currency: AFN

Country: United States

Applicable Law: US Laws

#### Parties

Party (1): Branding Company

Category (1): None

Party (2): Alvah Scott

Category (2): None

#### Description

#### Notes 0

#### History

#### People

Requester: William Chris

Assigned Team: All Teams

Created By: Sam Marven

Modified By: Alice Jones

#### Dates

Date: 2022-01-10

Renewal: Renewable automatically

Start Date: 2021-02-22

End Date: 2022-02-22

Created On: 2022-01-13 10:22:31

Modified On: 2022-03-08 14:27:02

For more information on LEXZUR, reach out to us at [help@lexzur.com](mailto:help@lexzur.com)

Thank you!