

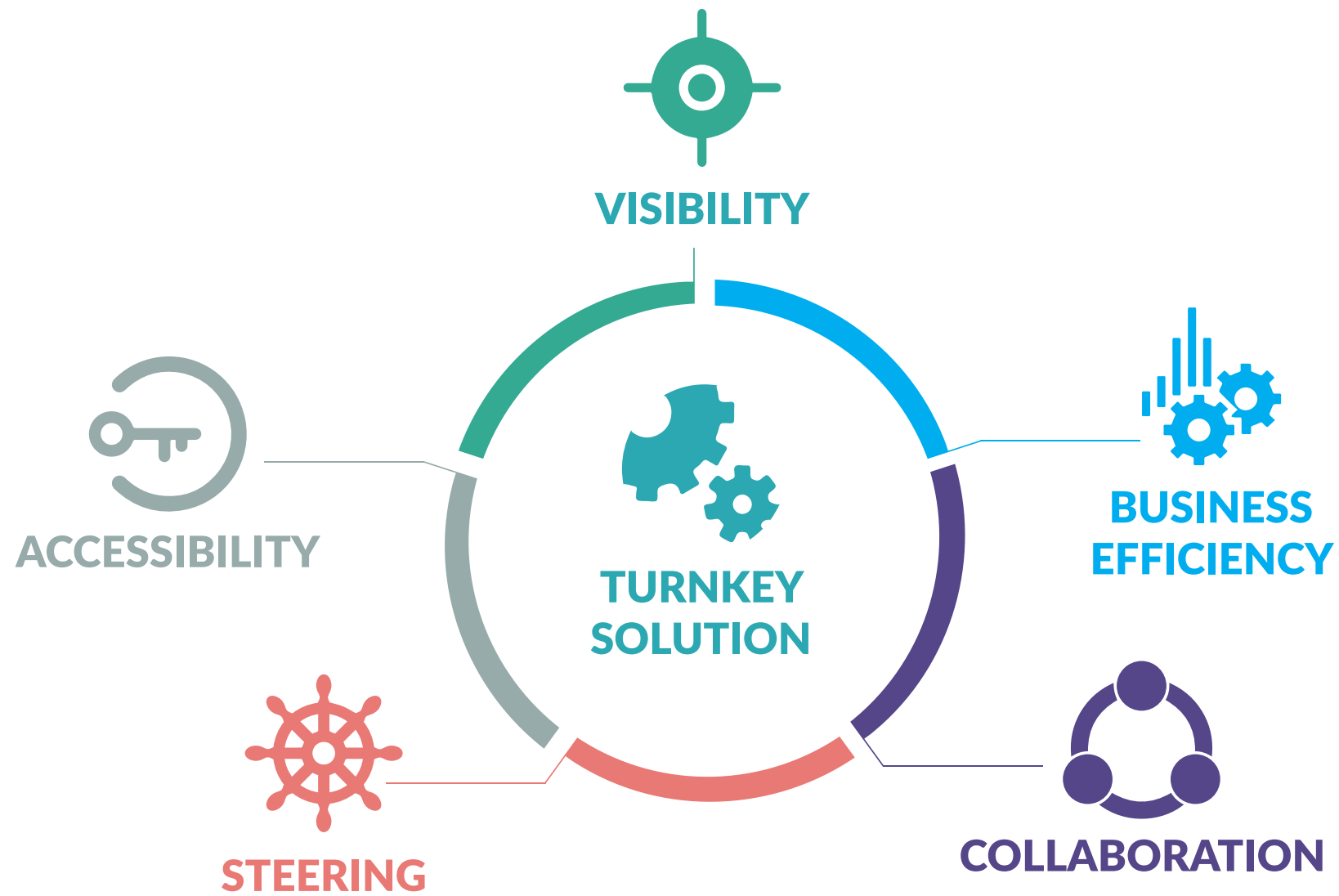


# App4Legal

THE LAW PRACTICE  
MANAGEMENT SOLUTION

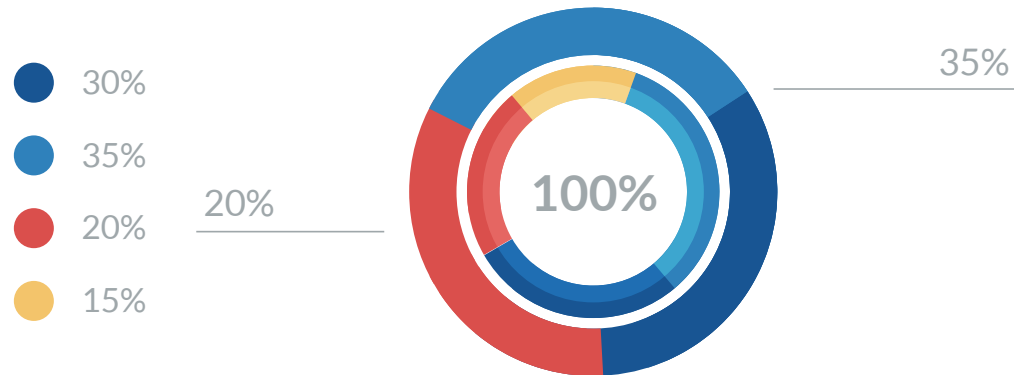


# APP4LEGAL BENEFITS





App4Legal is transforming how legal teams run their activity since it is an all-in-one solution.



App4Legal provides a single workspace that combines all the key features to secure the growth of the legal function, from data consolidation, money transactions, adaptable setup and functional modules.



App4Legal is equipped with modular reporting tools that provide a 360-degree view of the legal activity.

Decision makers can control the operational, financial and strategic business roadmap.





## DRIVEN COLLABORATION

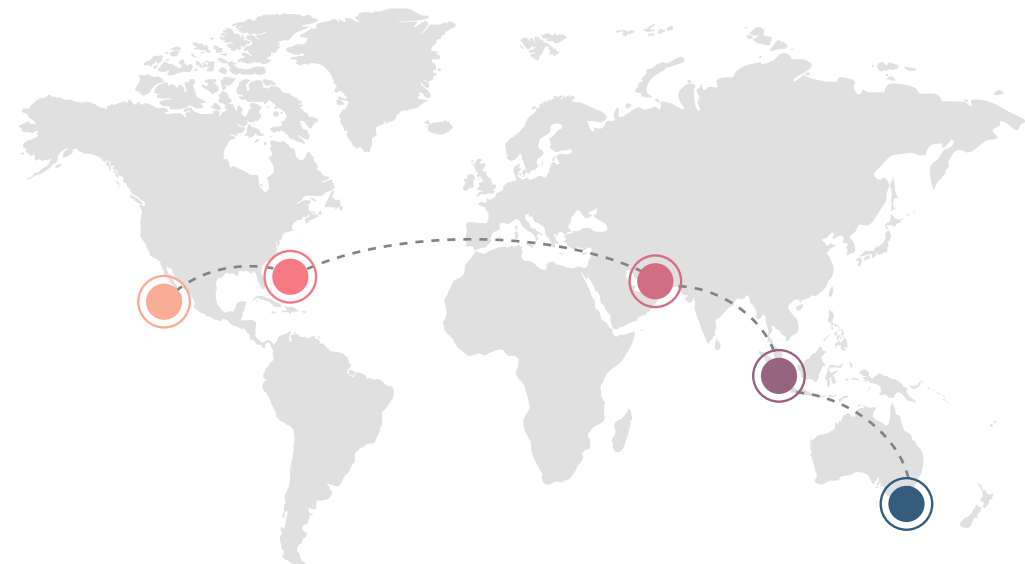


App4Legal is a [collaborative workspace](#) that establishes a network where all the information is available to everyone regardless of the absence of any contributor. Cooperation is then safe and productive.



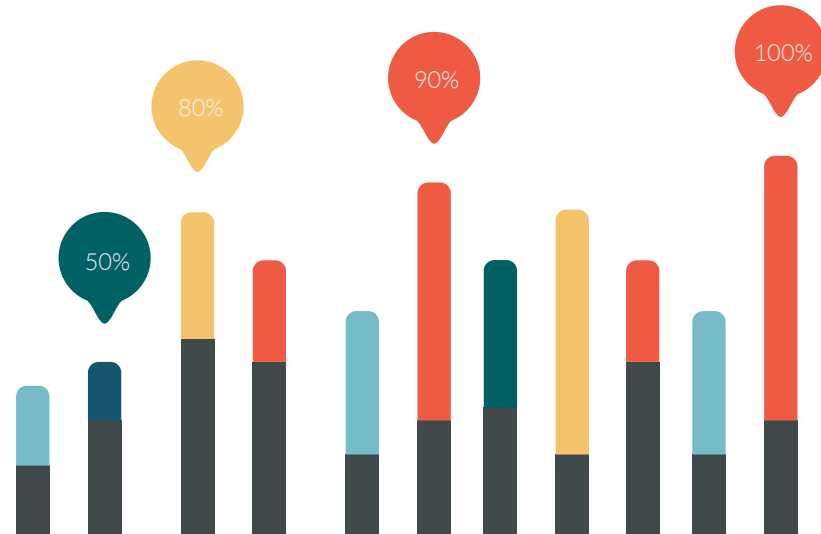
## ACCESSIBILITY

Legal practitioners can work from [anywhere](#) [at any time](#) and keep their data within reach resulting in the ability to provide accurate and timely responses.





## SCALABLE BUSINESS EFFICIENCY

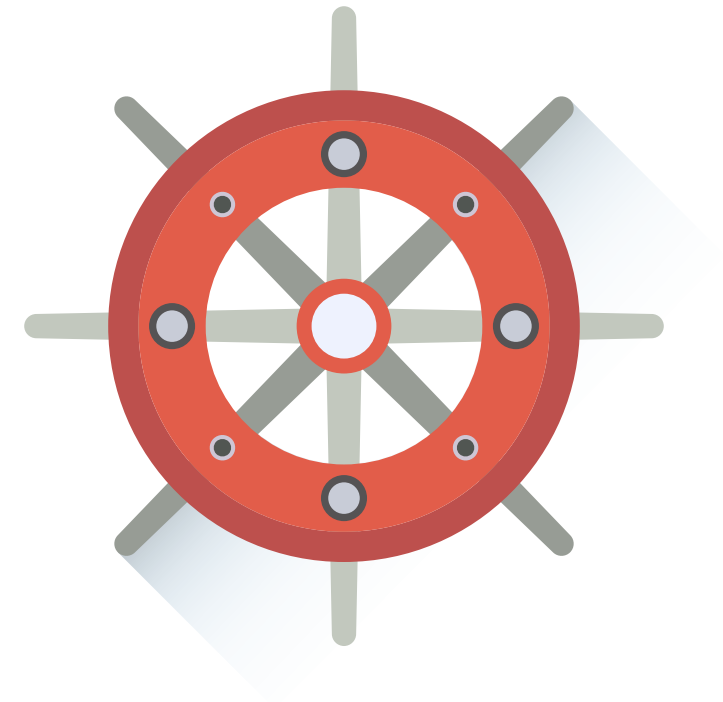


App4Legal puts your business workflows in action. App4Legal supports better alignment across the legal team, improving their capacity and effectiveness, and ensures better allocation of resources to fit with the business strategy.



## STEERING THE BUSINESS

What can be measured can then be managed better. App4Legal has the ability to track end-to-end processes while deploying performance metrics. This gives way to cater for continuous improvement within the legal team.





## STANDARDIZATION LAW PRACTICE



CONTACT  
MANAGEMENT



CORPORATE  
MANAGEMENT



TASK  
MANAGEMENT



OUT OF THE  
BOX REPORTS



EASY  
CALENDARING



FULLY MANAGEABLE  
SETUP



HEARINGS  
MANAGEMENT



SMART NOTIFICATION  
SCHEME



A BUILT-IN ACCOUNTING  
MODULE



ADVANCED DOCUMENT  
MANAGEMENT SYSTEM



## TAKING CARE OF YOUR CONTACTS

A shared list of the Contacts of your firm that is accessible to everyone.

Mobile, Email, Company | Advanced Search | Showing: All | CONFIGURE YOUR FILTERS

Mobile	Job Title	Category	Last Name	Email	Phone
32313423423		Partner	No	ben@firm.com	312
+44 (0) 20 7429 2782	Business Analyst	Partner	No	ben.s@firm.com	+44
0001 2 004000	Legal Associate		No	elli.b@firm.com	000
0001200074	Head of Legal	Partner	No	elias.m@firm.com	000
			No	elias.m@firm.com	
0001 71 00400	Managing Partner		No	el@firm.com	000
		Partner	No	tom.e@firm.com	

Annotations: CENTRALIZE YOUR CONTACTS (pointing to the search bar), CATEGORIZE YOUR CONTACTS (pointing to the Category column header).



## BENEFIT FROM THE CORPORATE SIDE OF APP4LEGAL

Manage Shareholders, Share transfers, Board members and their designation dates.

The screenshot shows the 'Symantec' company profile page in the App4Legal system. The page is titled 'COM00000021 Symantec' and features a navigation menu with tabs: Company, Shareholders, Board Members, Related Documents, Assets, Reminders, Tree View, Bank Accounts, Related Contacts, Related Cases, and Signature Authority. A 'New' button is visible on the left. The main content area is divided into sections: 'Company Information' (with fields for Name, Number, Foreign Name, and Share Type), 'Company Legal Type' (set to 'Free Zone Co'), 'Company Container' (set to 'Group Symantec'), 'Contact Details', 'Custom Fields', 'Capital & Shares', 'Registration', 'Licenses & Waivers', and 'Commercial Registration'. Three callout boxes highlight key features: 'CHOOSE THE LEGAL TYPES' pointing to the 'Company Legal Type' dropdown, 'GROUP COMPANIES' pointing to the 'Company Container' dropdown, and 'RENEWAL OF LICENSE' pointing to the 'Licenses & Waivers' section.





## MANAGING CASES AND TASKS

Make your law practice easier. Track Matters, Litigation Cases and IP Cases from start to finish. Design your workflows, standardize your areas of practice, assign due dates, set your priority & more.

Log your time using App4Legal's Timekeeper and get rid of spreadsheets.

Manage your Tasks easily, put your filters and due dates.

Visualize your data in draggable kanban boards so that everyone knows what should be done next.

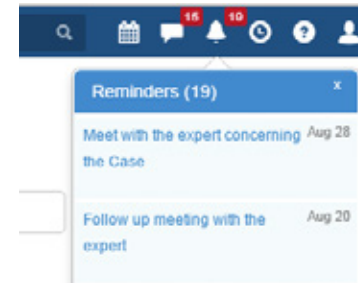
The screenshot displays a Kanban Cases Board with the following structure:

- Case Board Name:** Kanban Cases Board
- Saved filters:** --- Select Filter ---
- Columns and Case Counts:**
  - To Do (11):** 1-Request Initiated
    - C0000015: Property conflict in... (2016-05-13)
    - C0000087: Civil Case for Compa... (2016-12-18)
    - C0000088: commercial for XY (2016-12-18)
- In Progress (7):**
  - C0000039: complaint for Asis (2016-09-15)
  - C0000021: Civil Litigaion Case... (Due Date not set)
  - C0000024: Claim Request receiv... (Due Date not set)
  - C0000031: [Case Name] (Due Date not set)
- Pending (10):** 3-Pending Internal
  - C0000016: Create acquisition c... (2016-05-31)
  - C0000003: Litigation Case for ... (2016-12-18)
  - C0000034: Tito Complaining abo... (Due Date not set)
- Closed (3):**
  - C0000086: XXX (2016-12-18)
  - C0000019: Mortgage Case for my... (Due Date not set)
  - C0000028: testing claims (Due Date not set)
- Canceled (1):** C0000006: Generate a Contract ... (Due Date not set)
- Rejected (1):** C0000001: United Nations Trust... (2015-12-19)



## ORGANIZING YOUR SCHEDULE

Calendaring is made easy. See everyone's calendar. Sync your meeting with Outlook



Put your reminders to be notified on time

**Add Coworker's Calendar**

- Dima Salman
- Brad Blando
- Elias MSAN
- Farah El Hajjar
- Feras El Hajjar
- Jad Karam
- Lynn Khalil
- Marie Rose Burr...
- Nathalie Philli...
- Samir Habbal
- Ted Adams

**Calendar**

New Event Today Day Week Month Refresh Aug 1 2016 - Aug 7

	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5
08:00					
09:00	08:30-08:30 Foll 08:30-08:30 Foll 08:30-08:30 Foll 08:30-08:30 Foll				
10:00			09:30-09:30 Team 09:30-09:30 Team 09:30-09:30 Team		
11:00				10:30-10:30 Plar 10:30-10:30 Plar 10:30-10:30 Plar	
12:00		11:30-12:00 Court 11:30-12:00 Ever			
13:00					
14:00	13:30-13:30 Weel 13:30-13:30 Weel 13:30-13:30 Weel 13:30-13:30 Weel				
15:00					
16:00					
17:00					
18:00					

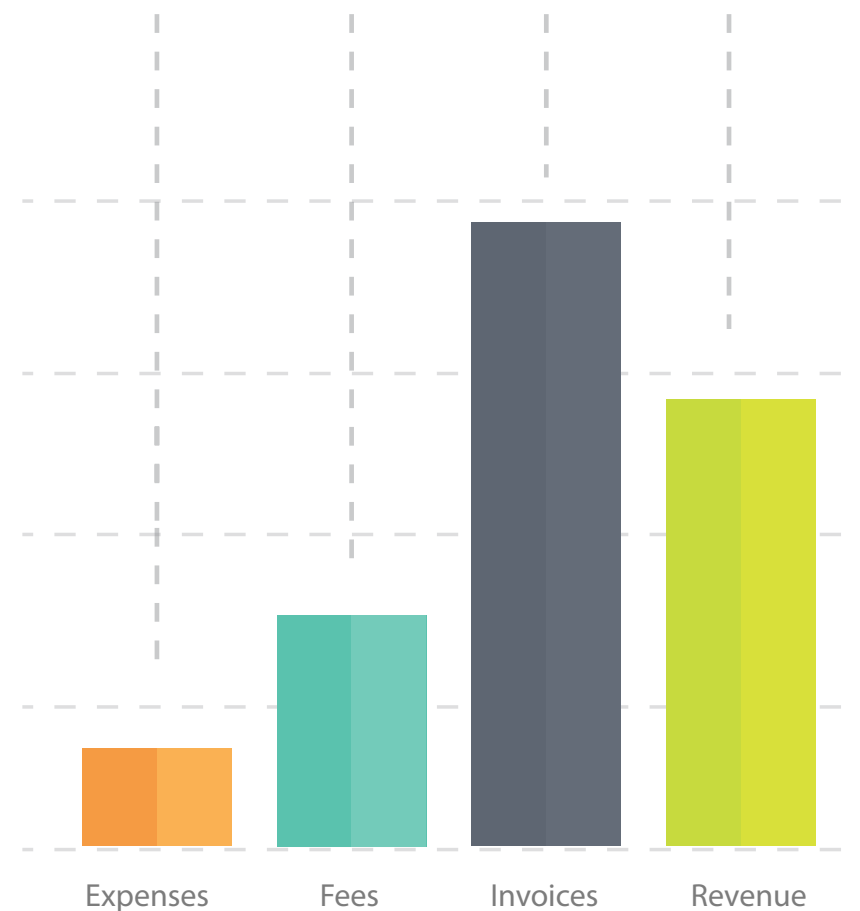


## MANAGING MONEY TRANSACTIONS

With a built-in accounting module, you can save money and effort.

Know where your business stands with clear and thorough P&L reports, balance sheets, income statements and more.

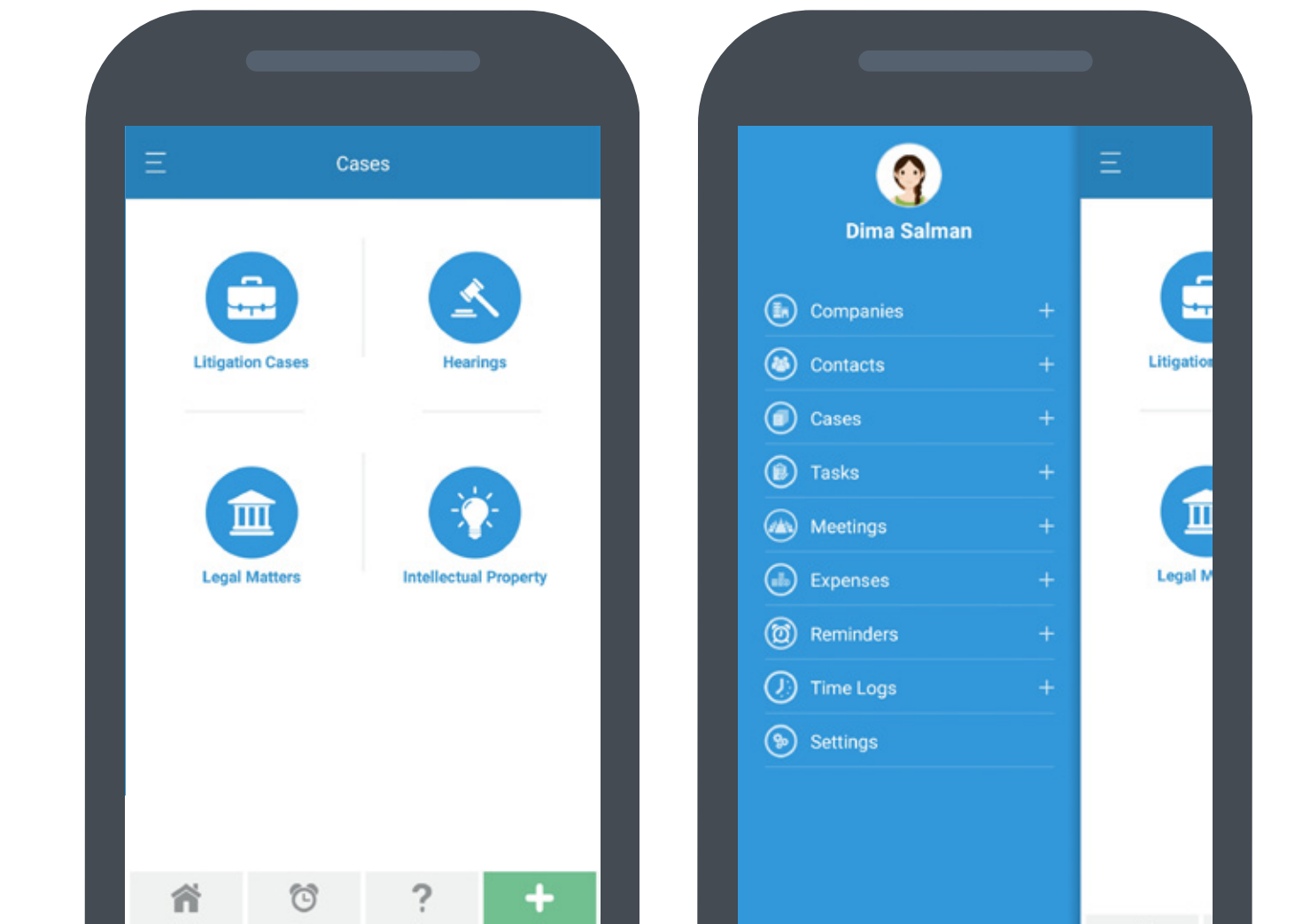
Go paperless by tracking Expenses, Bills and Invoices in App4Legal. Manage accounts, outstanding payments and money transfers and more.





Take App4Legal with you  
anywhere.

Supporting tablets  
like the iPad and phones  
like the iPhone,  
Android phones —  
App4Legal mobile app  
has you covered.

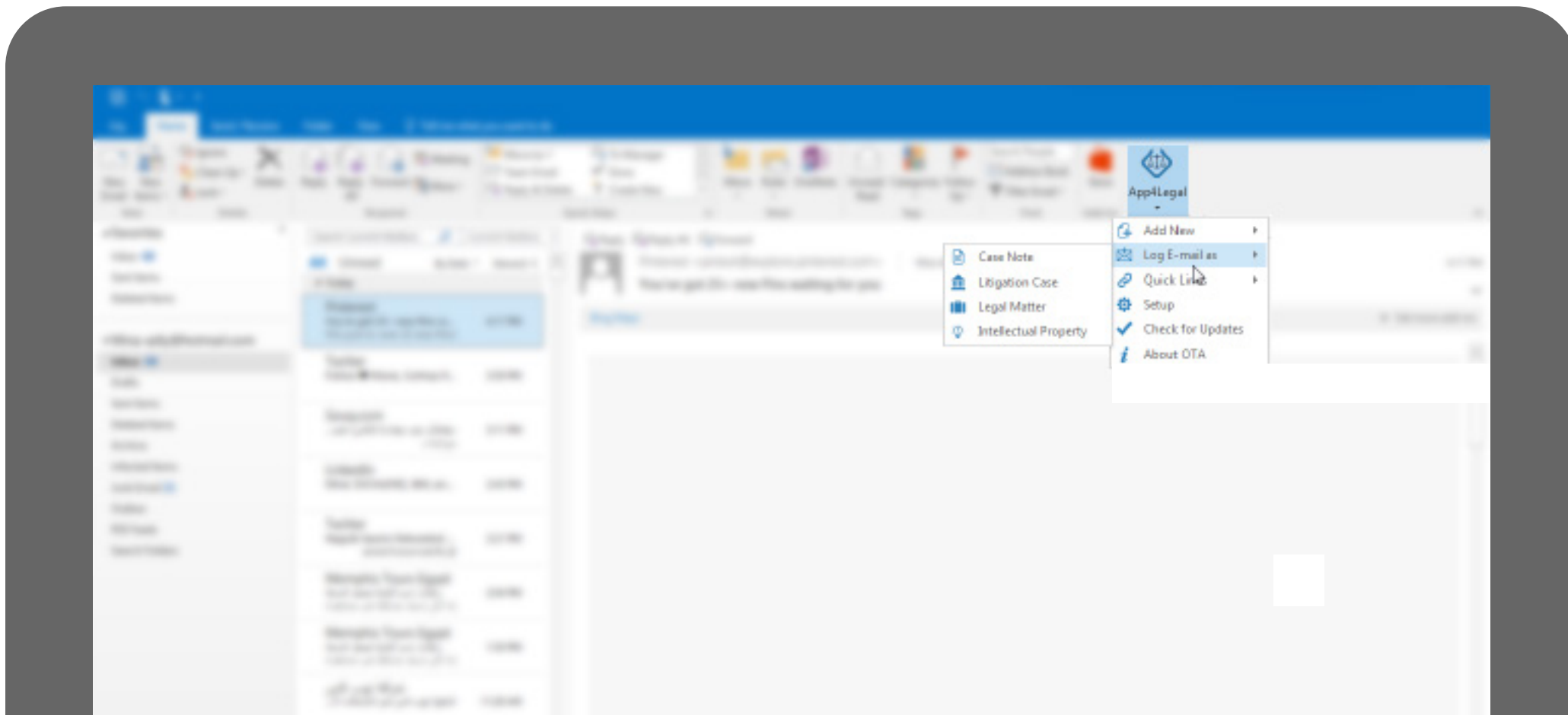




## OUTLOOK TO APP4LEGAL

App4Legal Outlook App is your perfect combination to connect with App4Legal. It operates at the top of your email with just one click- resulting in a full tracking of conversation history with your client.

You can import Contacts and upload Emails, attachments and more.



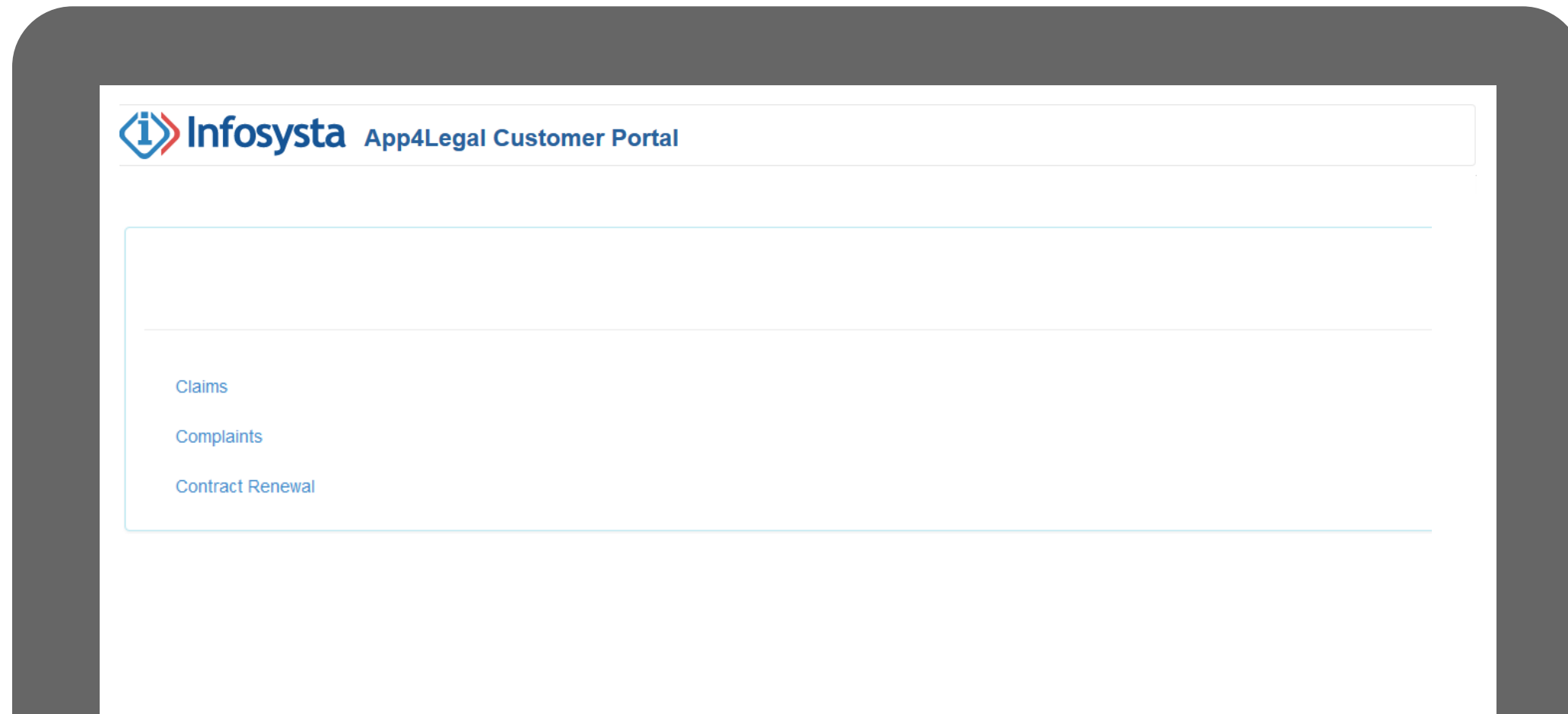


## APP4LEGAL CUSTOMER PORTAL

App4Legal Customer Portal is your gateway to connect with your customers with ease and low cost.

A fully configurable interface, smart notification system and controlled access rights.

App4Legal Customer Portal allows you to engage your customers and improve customer relations.



“

CHANGE IS THE LAW OF LIFE. AND THOSE WHO LOOK ONLY TO THE PAST OR PRESENT ARE CERTAIN TO MISS THE FUTURE.

” JOHN F. KENNEDY



Beirut

Cairo

Dubai

London

Paris

Riyadh